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DEPARTMENT OF LOCAL GOVERNMENT
(LOCAL GOVERNMENT 3 BRANCH)

NOTIFICATION

The 26th October, 2015

No. 9/57/2015-2lg3/615669/1.—With reference to Government of Punjab, Department of Local Government, Notification No. 9/57/2015-2lg3/569264/1, dated 21st August, 2015, and in exercise of the powers conferred by sub-section (2) of section 38, read with section 240, of the Punjab Municipal Act, 1911 (Punjab Act No. 3 of 1911), and all other powers enabling him in this behalf, the Governor of Punjab is pleased to make the following rules, further to amend the Punjab Municipal Services (Recruitment and Conditions of Service) Rules, 1975, namely:—

RULES

1. (1) These Rules may be called the Punjab Municipal Services (Recruitment and Conditions of Service) (Third Amendment) Rules, 2015.
(2) They shall come into force on and with effect from the date of their publication in the Official Gazette.
2. In the Punjab Municipal Services (Recruitment and Conditions of Service) Rules, 1975 (hereinafter referred to as 'the said rules'), in rule 5, for sub-rule (2-A), the following sub-rule shall be substituted, namely:—
"2-A) Notwithstanding anything contained in sub-rule (2), -
(a) the posts in the Punjab Municipal Service of Joint Deputy Directors, Punjab Municipal Service of Chief Engineer, Punjab Municipal Service of Superintending Engineers, Punjab Municipal Service of Municipal Engineers, Punjab Municipal Service of Senior Town Planners, Punjab Municipal Service of Superintendents, and Punjab Municipal Service of Personal Assistants, specified at serial Nos. 1A, 2, 2-A, 3, 5-A, 16 and 26 in Appendix A, shall be filled up hundred per cent by promotion in accordance with the provisions made in Appendix B;
(b) the posts in the Punjab Municipal Service of Accountants Grade I, specified at serial No. 19 in Appendix A, shall be filled up twenty per cent by direct recruitment and eighty per cent by promotion in accordance with the provisions made in Appendix B; and
(c) In respect of the Punjab Service of Corporation Building Inspectors (Technical) mentioned at serial

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No. 25 in Appendix A shall be filled up seventy five per cent by direct recruitment and twenty five per cent by promotion in accordance with the provisions made in Appendix B. "

3. In the said rules, for rule 22, for the words " in respect to any class of category" the following rule shall be substituted, namely:-

" , except the educational qualifications and experience, with respect to any class or category of persons".

4. In the said rules, for Appendix 'A', the following Appendix shall be substituted, namely:-
"APPENDIX 'A' [see rules 1(iii) and 2(k)]

Serial No.	Name of Service	Class of Municipal Committee
1	2	3
1	Punjab Municipal Service of Executive Officers	I
	(i) Class I	
	(ii) Class II	II
	(iii) Class III	III
1A	Punjab Municipal Service of Joint Deputy Directors	All Classes
2	Punjab Municipal Service of Chief Engineer	All classes
2A	Punjab Municipal Service of Superintending Engineers	All classes
3	Punjab Municipal Service of Municipal Engineers	All classes
4	Punjab Municipal Service of Assistant Municipal Engineers	All classes
5	Punjab Municipal Service of Junior Engineers	All classes
5A	Punjab Municipal Service of Senior Town Planners	All classes
6	Punjab Municipal Service of Town Planners	All classes
7	Punjab Municipal Service of Assistant Town Planners	All classes
8	xxxx	
9	xxxx	
10	xxxx	
11	xxxx	
12	xxxx	
13	Punjab Municipal Service of Assistant Divisional Fire Officers	All classes
14	Punjab Municipal Service of Legal Assistants	All classes
15	Punjab Municipal Service of Fire Station Officers	All classes
15-A	Punjab Municipal Service of Sub Fire Officers	All classes
16	Punjab Municipal Service of Superintendents	All classes
17	Punjab Municipal Service of Head Draftsmen	All classes
18	Punjab Municipal Service of Draftsmen	All classes
19	Punjab Municipal Service of Accountants	I
	(i) Grade 1	
	(ii) Grade 2	II
20	xxxx	

21	Punjab Municipal Service of Senior Assistants/ Inspectors	All classes
22	Punjab Municipal Service of Senior Scale Stenographers	All classes
23	Punjab Municipal Service of Sanitary Inspectors	All classes
24	Punjab Municipal Service of Chief Sanitary Inspectors	All classes
25	Punjab Municipal Service of Building Inspectors (Technical)	All classes
26	Punjab Municipal Service of Personal Assistants. "	Class I
5.	In the said rules, in Appendix 'B', in the Table,-	

(i) after serial No. 1, and entries relating thereto, the following serial No. and entries relating thereto shall be inserted, namely:-

Sr. No.	Name of Post	Qualifications for direct recruitment	Qualification for promotion
1	2	3	4
"1A	Joint Deputy Director	-	From amongst the members of the Punjab Municipal Service of Executive Officers Class I, who are having an experience of working in this Service for a minimum period of three years.;"

(ii) for serial No. 5 and entries relating thereto, the following serial Nos. and entries relating thereto shall be substituted, namely :-

Sr. No.	Name of Post	Qualifications for direct recruitment	Qualification for promotion
1	2	3	4
"5	Junior Engineer	(i) (Civil) Should possess a Diploma in Civil Engineering from a recognised university or institution.	(i) <u>30% of promotional posts</u> - From amongst the Class-III employees of Municipal Councils/ Nagar Panchayats under the control of the Director, who possess qualifications prescribed for direct recruitment for the post or more technical qualifications and have an experience of working as such for a minimum period of two years.

(ii) 70% of promotional posts -

From amongst the (a) Work Supervisors, (b) Work Munshies, (c) Work Mistries, (d) Surveyors, (e) Junior Draftsmen or (f) Motor Mates working in Municipal Councils/Nagar Panchayats under the control of the Director, who -

- (a) are Matriculates or its equivalent;
 - (b) have an experience of working on either or more of the said posts for a minimum period of ten years;
- and

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(c) have passed departmental examination conducted by the Director on the pattern of Department of Public Works (Buildings and Roads Branch), Government of Punjab.	
(ii) (Mechanical)	<p>Should possess a Diploma in Mechanical Engineering from a recognised university or institution.</p> <p>(i) <u>30% of promotional posts</u> - From amongst the Class-III employees of Municipal Councils/Nagar Panchayats under the control of the Director, who possess qualifications prescribed for direct recruitment for the post or more technical qualifications and have an experience in said Municipal Councils/Nagar Panchayats for a minimum period of two years.</p> <p>(ii) <u>70% of promotional posts</u> - From amongst the (a) Motor Mechanics, (b) Tractor Mechanics, (c) Diesel Mechanics, (d) Meter Mechanics, (e) Fitters or (f) Plumbers, working in Municipal Councils/Nagar Panchayats under the control of the Director, who –</p> <p>(a) are Matriculates or its equivalent;</p> <p>(b) have an experience of working on either or more of the said posts for a minimum period of eight years; and</p> <p>(c) have I.T.I. certificate in the concerned trade.</p>
(iii) (Electrical)	<p>Should possess a Diploma in Electrical Engineering from a recognised university or institution.</p> <p>(i) <u>30% of promotional posts</u> - From amongst the Class-III employees of Municipal Councils/Nagar Panchayats under the control of the Director, who possess qualifications prescribed for direct recruitment for the post or more technical qualifications and who have an experience of working in Municipal Councils/Nagar Panchayats under the control of the Director, for a minimum period of two years.</p> <p>(ii) <u>70% of promotional posts</u> - From amongst the Class-III employees working in Municipal Councils/Nagar</p>

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Panchayats, under the control of the Director, who –

- (a) are Matriculates or its equivalent;
- (b) have an experience of working on a post in Municipal Council/Nagar Panchayats for a minimum period of eight years; and
- (c) have I.T.I. certificate in the Electrician trade.

5A Senior Town Planner

From amongst the members of the Punjab Municipal Service of Town Planners, who have an experience of working in this Service for a minimum period of seven years.",

(iii) for serial No. 13, 14 and 15 and entries relating thereto, the following serial Nos. and entries relating thereto shall be substituted, namely:-

Sr. No.	Name of post	Qualification for direct recruitment	Qualification for promotion
"13	Assistant Divisional Fire Officers	<p>(i) Should have Advance diploma in Fire Engineering from the National Fire Service College, Nagpur, and</p> <p>(ii) should have following physical fitness standards:-</p> <ul style="list-style-type: none">(a) Minimum Height 5'-5".(b) Chest 33.5" unexpanded with 1.5" expansion.(c) Eye sight 6/6 both eyes without glasses.(d) Running a distance of 100 yards, with a weight of 60 kilograms stones, in one minute.(e) Lifting the hook ladder to a vertical position from 3rd and 6th round.(f) Climbing a rope or a vertical pipe to a height of 10 feet from the ground.	<p>From amongst the members of the Punjab Municipal Service of Fire Station Officers, who have an experience in this Service for a minimum period of three years.</p>
14	Legal Assistant	Law Graduate from a recognised university or institution	<p>From amongst the members of the Punjab Municipal Service of Senior Assistants/ Inspectors, who are Law Graduates, who have an experience of serving in this Service for a minimum period of five years:</p> <p>Provided that if no such member is available, then from amongst the Class III</p>

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employees of Municipal Councils/ Nagar Panchayats under the control of the Director, who are Law Graduates and who have an experience of working as such for a minimum period of five years.

15	Fire Station Officer	<p>(i) Should have diploma in Fire Engineering from the National Fire Service College, Nagpur, and</p> <p>(ii) Should have following physical fitness standards:-</p> <p>(a) Minimum Height 5'-5".</p> <p>(b) Chest 33.5" unexpanded with 1.5" expansion.</p> <p>(c) Eye sight 6/6 both eyes without glasses.</p> <p>(d) Running a distance of 100 yards, with a weight of 60 kilograms stones, in one minute.</p> <p>(e) Lifting the hook ladder to a vertical position from 3rd and 6th round.</p> <p>(f) Climbing a rope or a vertical pipe to a height of 10 feet from the ground.</p>	<p>From amongst the members of the Punjab Municipal Service of Sub Fire Officers, who have passed the Station Officer's Course from the National Fire Service College, Nagpur or who possess a diploma in Fire Engineering from the said college or its equivalent, and who have an experience of working in this Service for a minimum period of three years:</p> <p>Provided that if no suitable Sub-Fire Officer is available, then from amongst the Leading Firemen, working in Municipal Councils/ Nagar Panchayats under the control of the Director, who have passed the Station Officer's Course from the National Fire Service College Nagpur, or possess a diploma in Fire Engineering from the said College or its equivalent and who have an experience of working as such for a minimum period of five years.;</p>
15-A	Sub Fire Officer	<p>(i) Graduate, preferably in Science subjects, from a recognized university or institutions and should have passed Sub-Officer course from the National Fire Service College, Nagpur, and</p> <p>(ii) should have following physical standards:-</p> <p>(a) Minimum Height 5'-5"</p> <p>(b) Chest 33.5" unexpanded with 1.5" expansion.</p> <p>(c) Eye sight 6/6 both eyes without glasses.</p> <p>(d) Running a distance of 100 yards, with a weight of 60 kilograms stones, in one minute.</p> <p>(e) Lifting the hook ladder to a vertical position from 3rd and 6th round.</p>	<p>From amongst the Leading Firemen or Firemen in the Municipal Councils/Nagar Panchayats under the control of the Director, who have an experience of working on either one or both of these posts for a minimum period of twelve years; and</p> <p>(ii) have passed the Sub Officer course from the National Fire Service College, Nagpur.;</p>

(f) Climbing a rope or a vertical pipe to a height of 10 feet from the ground.

(iv) for serial No. 19 and entries relating thereto, the following serial No. and entries relating thereto shall be substituted, namely:-

Sr. No.	Name of post	Qualification for direct recruitment	Qualification for promotion
"19	Accountant		
(i)	Grade-1	Should have passed degree in Commerce with C.A. Inter Or M.Com of a recognised University or institutions;	From amongst the members of the Punjab Municipal Service of Accountants (working as Accountant Grade II) having an experience of working as such for a minimum period of five years.
		OR	
		should have passed degree of a recognised university or institution and should possess Diploma in Grade 'A' specified in the Accountants of the Committees (Examination) Rules, 1979.	

(ii) Grade II Should have passed Degree in B.Com from a recognized university or institutions.

50% of promotional posts:

From amongst the class III ministerial employees of Municipal Councils/Nagar Panchayats under the control of the Director, who have obtained Diploma for Grade B specified in the Accountants of the Committees (Examination) Rules, 1979 and who have an experience of working on any ministerial post in Municipal Councils/ Nagar Panchayats under the control of the Director, for a minimum period of five years.

50% of promotional posts:

From amongst the employees of Municipal Councils/ Nagar Panchayats under the control of the Director, who fulfil the qualification for direct recruitment and have an experience of working for a minimum period of two years. "; and

(v) for serial No. 25 and entries relating thereto, the following serial No. and entries shall be substituted, namely:-

Sr. No.	Name of post	Qualification for direct recruitment	Qualification for promotion
"25	Building Inspector (Technical)	Should have passed Diploma in Architecture from a recognised university or institution.	From amongst the Class-III employees of Municipal Councils/ Nagar Panchayats under the control of the Director, who have passed Diploma in Architecture or Diploma in Civil Engineering from a recognised university or institution and have an experience of working for a period of three years. "

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6. In the said rules, for Appendix C, the following Appendix shall be substituted, namely –
"APPENDIX 'C' [Rules 2(c) and 12]

serial No.	Name of the post	Appointing Authority	Punishing authority for minor penalties as defined in rule 5 of the Punjab Civil Service (Punishment and Appeal) Rules, 1970	Appellate authority for minor penalties as defined in rule 5 of the Punjab Civil Service (Punishment and Appeal) Rules, 1970	Punishing authority for major penalties as defined in rule 5 of the Punjab Civil Service (Punishment and Appeal) Rules, 1970	Appellate authority for major penalties as defined in rule 5 of the Punjab Civil Service (Punishment and Appeal) Rules, 1970
1	2	3	4	5	6	7
1	Executive Officer	Government	Government	-	Government	-
	(i) class I					
	(ii) class II					
	(iii) class III					
1A	Joint Deputy Director	Government	Government	-	Government	-
2	Chief Engineer	Government	Government	-	Government	-
2-A	Superintending Engineer	Government	Government	-	Government	-
3	Municipal Engineer	Government	Government	-	Government	-
4	Assistant Municipal Engineer	Director	Director	Government	Director	Government
5A	Junior Engineer	Director	Director	Government	Director	Government
5A	Senior Town Planner	Government	Government	-	Government	-
6	Town Planner	Government	Government	-	Government	-
7	Assistant Town Planner	Director	Director	Government	Director	Government
8	xxx					
9	xxx					
10	xxx					
11	xxx					
12	xxx					
13	Assistant Divisional Fire Officer	Government	Government	-	Government	-

14	Legal Assistant	Director	Director	Government	Director	Government
15	Fire Station Officer	Director	Director	Government	Director	Government
15-A	Sub Fire Officer	Director	Director	Government	Director	Government
16	Superintendent (Grade II)	Director	Director	Government	Director	Government
17	Head Draftsman	Director	Director	Government	Director	Government
18	Draftsman	Director	Director	Government	Director	Government
19	Accountant (i) Grade I (ii) Grade II	Director	Director	Government	Director	Government
20	xxx					
21	Senior Assistant/ Inspector	Director	Director	Government	Director	Government
22	Senior Scale Stenographer	Director	Director	Government	Director	Government
23	Sanitary Inspector	Director	Director	Government	Director	Government
24	Chief Sanitary Inspector	Director	Director	Government	Director	Government
25	Building Inspector (Technical)	Director	Director	Government	Director	Government
26	Personal Assistant	Director	Director	Government	Director	Government."

Chandigarh
The 19th October, 2015.

VIKAS PRATAP, IAS,
Secretary to Government Punjab
Department of Local Government.