

**Responsibilities of State Nodal Officer/LD/NIC are given below:**

1. Add Ministry/Department
2. Upload State Acts
3. Send List of Ministry/Department Nodal Officer ID to Legislative Department (LD),Ministry of Law & Justice.
4. LD will Forward List of NIC of creation of Department Nodal Officer ID
5. NIC will create Department Nodal Officer Id
6. NIC will link to Ministries/Departments for setting Password
7. Local State Department will set password and updating of subordination acts.

Note: All the data shown in the manual is the dummy data just to design the manual. No data is related with any state/ministry/department.

## Registration Process

State Nodal Officer/Department Nodal Officer has to register using the following steps. As the page open it will show “LOGIN” form, where “New User” link is given.

Mon Apr 02 2018 15:13:34 GMT+0530 (IST)



**INDIA CODE**  
Act MetaData Caching System



**LOGIN**

User Name :

Password :

Enter Image Code  

[New User](#) | [Forgot Password](#) | [Help](#) | [Help \(for State\)](#)

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A- Block, C.G.O. Complex, Lodhi Road, New Delhi - 110 003, INDIA.

As click on “New User” the “Create Account” form is open as given below.

Mon Apr 02 2018 12:10:43 GMT+0530 (IST)



**INDIA CODE**  
Act MetaData Caching System



**Create Account**

Email :

Enter Image Code  

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Enter your email address and code given like 'ldspn', then click on "Submit"

Mon Apr 02 2018 12:10:43 GMT+0530 (IST)



# INDIA CODE

Act MetaData Caching System



### Create Account

Email :



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A message box as given below will be show if email successfully sent to the given email address to set the password.

Mon Apr 02 2018 12:11:34 GMT+0530 (IST)



# INDIA CODE

Act MetaData Caching System



### Message

Email has sent to set password, please check. Click on RESEND if mail not received.

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Please check the inbox.

The screenshot shows a Gmail inbox with the following email list:

Sender	Subject	Time
drsd fsdf2018@gmail.com	Set Password for Your Account - Dear UK Admin Welcome! UK Admin as State Admin. To set your password for your	12:05 pm
drsd fsdf2018@gmail.com	Set Password for Your Account - Dear UK AMDIN Welcome! UK AMDIN as State Admin. To set your password for your a	Mar 31
Google	Security alert - UK Admin New device signed in to ukadmin80@gmail.com Your Google Account was just signed in to fro	Mar 31
drsd fsdf2018@gmail.com	Set Password for Your Account - Dear UK Admin Welcome! UK Admin as State Admin. To set your password for your acx	Mar 7
drsd fsdf2018@gmail.com	Set Password for Your Account - Dear UK Admin Welcome! UK Admin as State Admin. To set your password for your acx	Feb 15
drsd fsdf2018@gmail.com	Set Password for Your Account - Dear Mr. UK State Admin Welcome! Mr. UK State Admin as State Admin. To set your pa	Feb 11
Google	Resolve 1 security issue found on your Google account - UK Admin 1 security issue found on your account ukdmin8l	Feb 11
drsd fsdf2018@gmail.com	Set Password for Your Account - Dear Mr. Admin (UK) Welcome! Mr. Admin (UK) as State Admin. To set your password f	Feb 10
drsd fsdf2018@gmail.com	Set Password for Your Account - Dear UK Admin Welcome! UK Admin as State Admin. To set your password for your acx	Feb 6
Andy from Google	UK, get more out of your new Google Account - Hi UK, I'm so glad you decided to try out Gmail. Here are a few tips to ge	Feb 6

The mail with the Subject “Set Password for Your Account” will be in your inbox as given below.

**Set Password for Your Account** - Dear UK Admin Welcome! UK Admin as State Admin. To set your password for your :

Click on the link given in mail to set your password.

Dear UK Admin

Welcome! UK Admin as State Admin.

To set your password for your account please click on the link given below.

<http://indiacode.legislation.nic.in/admin/setpassword?user=ukdmin80@gmail.com&token=a7e7cee92e67b659e702b2aedc25ab737d2ee9889bb753c3c78915864f047e2fe74003fe9e2957ac5aa60ff662451beda2474259f3b2b578c9fe7190007be48c&action=1012>

NIC ADMIN

The "Set Password" form will be open with your email address.

Mon Apr 02 2018 12:21:41 GMT+0530 (IST)

 **INDIA CODE**  
Act MetaData Caching System



**Set Password : ukdmin80@gmail.com**

Enter Password for your account.

Password :

Confirm Password :

Enter Image Code  

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Enter password whatever you want to give with the code given in the image like 'dfzxf', then click on "Submit" button.

Mon Apr 02 2018 12:21:41 GMT+0530 (IST)

 **INDIA CODE**  
Act MetaData Caching System



**Set Password : ukdmin80@gmail.com**

Enter Password for your account.

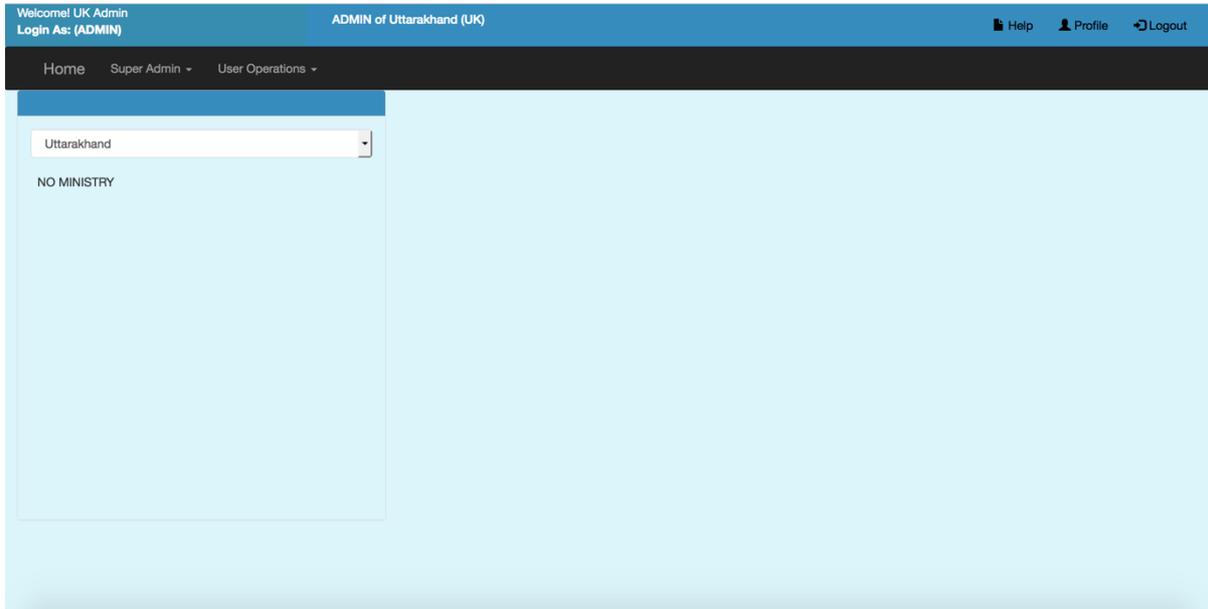
Password :

Confirm Password :

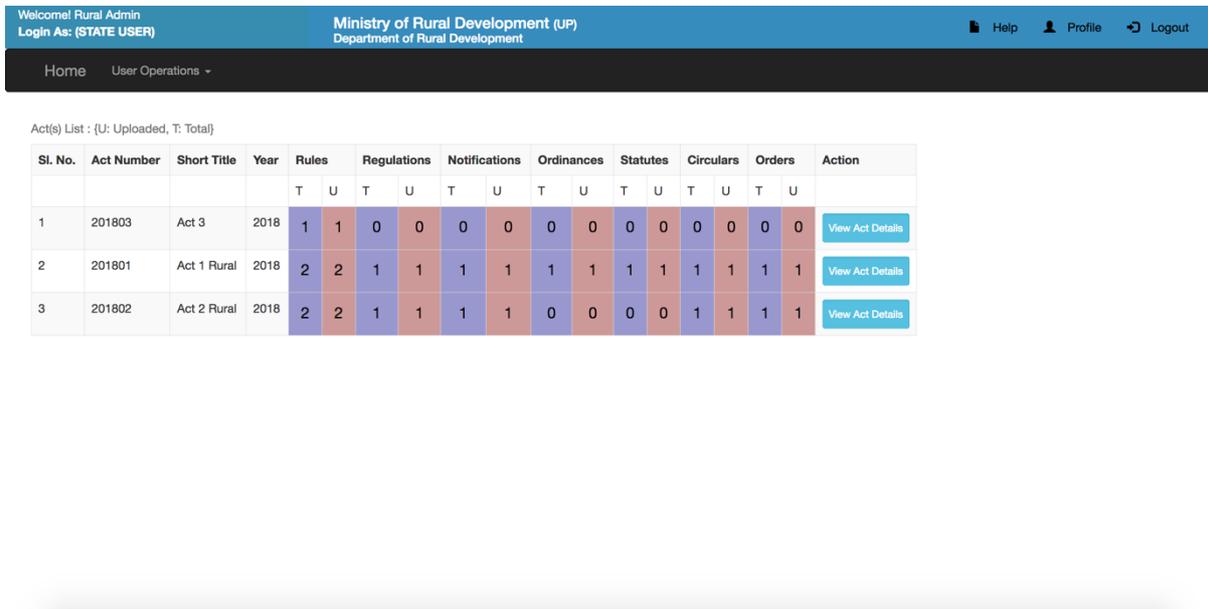


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If you're a "State Nodal Officer" then the screen given below will be render on your screen. At first time login



If you're a "Department Nodal Officer" of any state then screen given below will be render on your screen. The content of the screen will depend on work done by you. At first login it will only having heading.



Ministry

Select Ministry NO MINISTRY ( Uttarakhand )

Department Name

Add Department

Departments

Sl. No.	Name	Action
1	Department of Education	<a href="#">Edit</a>

Ministry

Select Ministry NO MINISTRY ( Uttarakhand )

Department Name

Add Department

Departments

Sl. No.	Name	Action
1	Department of Education	<a href="#">Edit</a>

Let's login as "State Nodal Officer"

Mon Apr 02 2018 10:37:28 GMT+0530 (IST)



# INDIA CODE

Act MetaData Caching System



### LOGIN

User Name :

Password :

[New User](#) | [Forgot Password](#) | [Help](#)

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Welcome! UP Admin  
Login As: (ADMIN)

ADMIN of Uttar Pradesh (UP)

[Help](#) [Profile](#) [Logout](#)

Home Super Admin User Operations

Uttar Pradesh

Department of Education

Department of Public Administration

Department of Rural Development

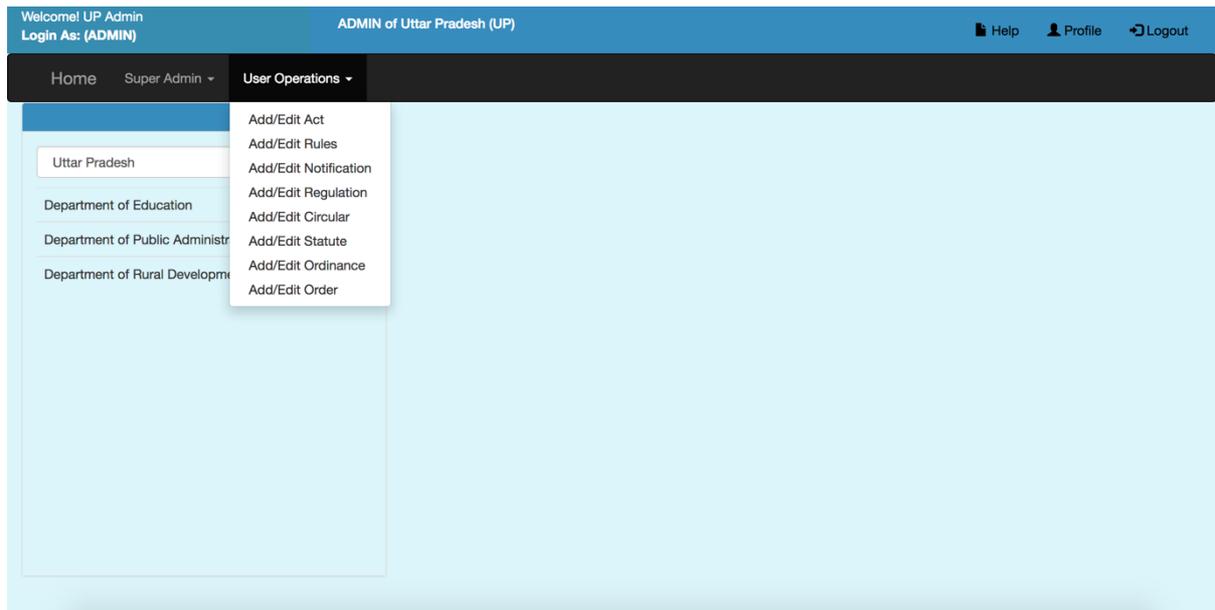
If click on any department on the left hand side, then it will show it's related data on the right hand side area. You' can explore further by click on "View Act Details".  
 No Act will be shown here until user do "Final Submit" in the act entry form.

The screenshot shows the 'Department of Education' dashboard. On the left, there is a sidebar with a dropdown menu for 'Uttar Pradesh' and three departmental options: 'Department of Education', 'Department of Public Administration', and 'Department of Rural Development'. The main content area is titled 'Department of Education (NO MINISTRY)'. It features a 'User List' table with one user: 'UP Admin' (Email: upadmin80@gmail.com, Mobile No. 1234, Role: STATE ADMIN). Below this is a section for 'Uploaded Meta-Data Status' with a table showing counts for various act types. The table has columns for 'Act', 'Rules', 'Regulations', 'Notifications', 'Ordinances', 'Statutes', 'Circulars', and 'Orders', each with 'T' (Total) and 'U' (Uploaded) sub-columns. Two rows of dummy acts are shown, each with a 'View Act Details' button.

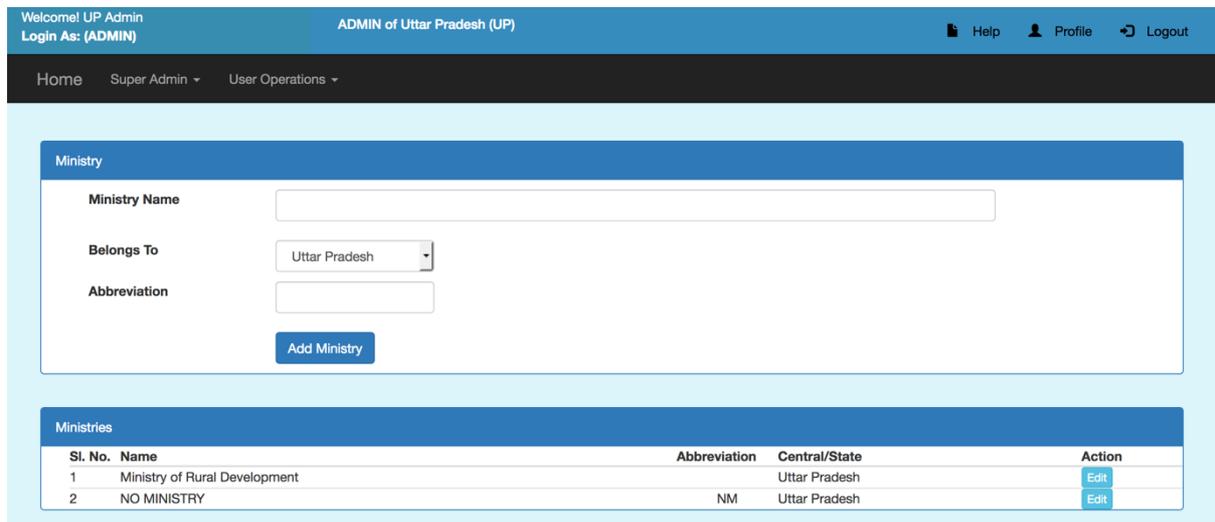
Act	Rules		Regulations		Notifications		Ordinances		Statutes		Circulars		Orders	
	T	U	T	U	T	U	T	U	T	U	T	U	T	U
1 Dummy Act 1	2	2	2	2	2	2	2	2	2	2	2	2	2	2
2 Education Act 2	2	2	1	1	1	1	1	1	1	1	1	1	1	1

Following two menus are given to the "State Nodal Officer", as show in next two screens.

The screenshot shows the 'Super Admin' menu options. The sidebar on the left has a dropdown menu for 'Uttar Pradesh' and three departmental options. The 'Super Admin' menu is open, showing two options: 'Add/Edit Ministry' and 'Add/Edit Department'. The main content area is currently empty.



If "State Nodal Officer" want to create any ministry then click on "Add/Edit Ministry", the screen given below will be render. **Never Edit "NO MINISTRY"**, its default ministry given. In a case if state doesn't have ministries then "State Nodal Officer" has to add department using "Add/Edit Department".



To add the department screen given below will be render on the screen. If ministries are in the state, then select ministry from “Select Ministry” into which department has to be added, then give the department name and click on “Add Department”

Welcome! UP Admin  
Login As: (ADMIN) ADMIN of Uttar Pradesh (UP) Help Profile Logout

Home Super Admin User Operations

**Ministry**

Select Ministry: Ministry of Rural Development (Uttar Pradesh)

Department Name:

Add Department

**Departments**

Sl. No.	Name	Action
1	Department of Rural Development	Edit

localhost:8080/jcar3/login

If there not any ministry, then by default “NO MINISTRY” will be shown, if not then please select it, then add the departments.

Welcome! UP Admin  
Login As: (ADMIN) ADMIN of Uttar Pradesh (UP) Help Profile Logout

Home Super Admin User Operations

**Ministry**

Select Ministry: NO MINISTRY (Uttar Pradesh)

Department Name:

Add Department

**Departments**

Sl. No.	Name	Action
1	Department of Education	Edit
2	Department of Public Administration	Edit

“State Nodal Officer” and “Department Nodal Officer” of the assigned State can add Acts. “State Nodal Officer” can add Act for all the ministry/department of its state. While “Department Nodal Officer” can add Act belongs to his/her department.

To Add Act first you need to give “Total Acts” and then click on “Update No of Act”. If you don’t do it and select the ministry, department and given the details of Act and click on “Add Act” then Act will not be added. This process is given in the next few images. The Field mark with \* are mandatory. If you select ministry (if given) then select the department. If you no ministry is there then select “NO MINISTRY” then the department.

Acts state

Add No. of Acts to be Uploaded

Total Acts ::  [Update No. of Acts](#) (This is the maximum number of Acts count.)

Uploaded :: 0

Select Ministry

Select Department

Act Name \*

Long Title

Act Number \*  Year \*

No. of Rules  No. of Notifications

No. of Regulations  No. of Circulars

As the department selected “Total Acts” and “Uploaded” will be shown as per the current status. “Total Acts” is the total number of acts in the department, and “Uploaded” are the number of Acts uploaded in the department.

Acts state

Add No. of Acts to be Uploaded

Total Acts ::  [Update No. of Acts](#) (This is the maximum number of Acts count.)

Uploaded :: 2

Select Ministry

Select Department

Act Name \*

Long Title

Act Number \*  Year \*

No. of Rules  No. of Notifications

No. of Regulations  No. of Circulars

No. of Regulations	<input type="text"/>	No. of Circulars	<input type="text"/>
No. of Statutes	<input type="text"/>	No. of Ordinances	<input type="text"/>
No. of Order	<input type="text"/>	Enact Date *	<input type="text" value="YYYY-MM-DD"/>
Enforcement Date	<input type="text"/>	So Reason	<input type="text"/>
Available ID	<input type="text"/>	Notification No.	<input type="text"/>
Keywords	<input type="text"/>	Repeal	<input type="checkbox"/> (Check if want to repeal the act. This act will not show anywhere.)
Reference Act	<input type="text"/>		
	<a href="#">Add Reference</a>		
	<a href="#">Add Act</a>		

Sl.	Short Title	Act Number	Year	Enact Date	Upload File	Show File	Action / Status	Send for Approval
1	Act 1 Rural	201801	2018	2018-01-01	<a href="#">Upload</a>		<a href="#">Edit</a> <a href="#">Delete</a>	
2	Act 2 Rural	201802	2018	2018-01-01	<a href="#">Upload</a>		<a href="#">Edit</a> <a href="#">Delete</a>	

Enter the data for the Act.

Select Department	<input type="text" value="Department of Rural Development"/>		
Act Name *	<input type="text" value="Act 3 Rural"/>		
Long Title	<input type="text"/>		
Act Number *	<input type="text" value="201803"/>	Year *	<input type="text" value="2018"/>
No. of Rules	<input type="text"/>	No. of Notifications	<input type="text"/>
No. of Regulations	<input type="text"/>	No. of Circulars	<input type="text"/>
No. of Statutes	<input type="text"/>	No. of Ordinances	<input type="text"/>
No. of Order	<input type="text"/>	Enact Date *	<input type="text" value="2018-01-01"/>
Enforcement Date	<input type="text"/>	So Reason	<input type="text"/>
Available ID	<input type="text"/>	Notification No.	<input type="text"/>
Keywords	<input type="text"/>	Repeal	<input type="checkbox"/> (Check if want to repeal the act. This act will not show anywhere.)

If we enter the data related to act and “Total Acts” is -1 or 0 then the following message will be shown. So must enter “Total Acts” before to start act entry.

The screenshot shows a form for entering act details. A modal dialog box is displayed in the center with the text: "Please update the total number of Acts have." Below this text is a "Notification No." field and an "OK" button. To the right of the modal, there is a checkbox labeled "(Check If want to repeal the act. This act will not show anywhere.)". The background form includes fields for "No. of Regulations", "No. of Circulars", "No. of Statutes", "No. of Ordinances", "No. of Order", "Enact Date" (set to 2018-01-01), "Enforcement Date", "Available ID", "Keywords", and "Reference Act". There are "Add Reference" and "Add Act" buttons at the bottom of the form.

Sl.	Short Title	Act Number	Year	Enact Date	Upload File	Show File	Action / Status	Send for Approval
1	Act 1 Rural	201801	2018	2018-01-01	Upload		Edit Delete	
2	Act 2 Rural	201802	2018	2018-01-01	Upload		Edt Delete	

**Acts state**

**Add No. of Acts to be Uploaded**

Total Acts :: 3 Update No. of Acts (This is the maximum number of Acts count.)

Uploaded :: 2

Select Ministry: Ministry of Rural Development

Select Department: Department of Rural Development

Act Name \*: Act 3 Rural

Long Title:

Act Number \*: 201803      Year \*: 2018

No. of Rules:       No. of Notifications:

No. of Regulations:       No. of Circulars:

**Acts state**

**Add No. of Acts to be Uploaded**

Total Acts :: 3 [Update No. of Acts](#) (This is the maximum number of Acts count.)

Uploaded :: 2

Select Ministry: Ministry of Rural Development

Select Department: Department of Rural Development

Act Name \*: Act 3 Rural

Long Title:

Act Number \*: 201803 Year \*: 2018

No. of Rules:  No. of Notifications:

No. of Regulations:  No. of Circulars:

As Act entered successfully it will be shown in the table on the bottom, e.g. "Act 3 Rural" Using the "Upload" button you can upload the related PDF file, using "Edit" it will be in the edit mode, make the changes and update it again. Using "Delete" act will be delete forever.

No. of Order:  Enact Date \*: YYYY-MM-DD

Enforcement Date:  So Reason:

Available ID:  Notification No.:

Keywords:  Repeal:  (Check if want to repeal the act. This act will not show anywhere.)

Reference Act:

[Add Reference](#)

[Add Act](#)

Sl.	Short Title	Act Number	Year	Enact Date	Upload File	Show File	Action / Status	Send for Approval
1	Act 3 Rural	201803	2018	2018-01-01	<a href="#">Upload</a>		<a href="#">Edit</a> <a href="#">Delete</a>	
2	Dummy Act 1 Public Administration	201801	2018	2018-01-01	<a href="#">Upload</a>		<a href="#">Edit</a> <a href="#">Delete</a>	
3	Dummy Act 1	2018	2018	2018-04-28	<a href="#">Upload</a>		<a href="#">Edit</a> <a href="#">Delete</a>	
4	Dummy Education Act 2	201801	2018	2018-01-01	<a href="#">Upload</a>		<a href="#">Edit</a> <a href="#">Delete</a>	
5	Act 1 Rural	201801	2018	2018-01-01	<a href="#">Upload</a>		<a href="#">Edit</a> <a href="#">Delete</a>	
6	Act 2 Rural	201802	2018	2018-01-01	<a href="#">Upload</a>		<a href="#">Edit</a> <a href="#">Delete</a>	
7	Dummy Act 2 Public Administration	201801	2018	2018-01-01	<a href="#">Upload</a>		<a href="#">Edit</a> <a href="#">Delete</a>	

If we select “Ministry” then “Department” then its related acts will be shown in the table given below.

**Acts state**

**Add No. of Acts to be Uploaded**

Total Acts :: 3 Update No. of Acts (This is the maximum number of Acts count.)

Uploaded :: 3

Select Ministry: Ministry of Rural Development

Select Department: Department of Rural Development

Act Name \*

Long Title

Act Number \* Year \*

No. of Rules No. of Notifications

No. of Regulations No. of Circulars

No. of Statutes

No. of Ordinances

No. of Order

Enact Date \* YYYY-MM-DD

Enforcement Date

So Reason

Available ID

Notification No.

Keywords

Repeal  (Check If want to repeal the act. This act will not show anywhere.)

Reference Act

Add Reference

Add Act

Sl.	Short Title	Act Number	Year	Enact Date	Upload File	Show File	Action / Status	Send for Approval
1	Act 3 Rural	201803	2018	2018-01-01	<span>Upload</span>		<span>Edit</span> <span>Delete</span>	
2	Act 1 Rural	201801	2018	2018-01-01	<span>Upload</span>		<span>Edit</span> <span>Delete</span>	
3	Act 2 Rural	201802	2018	2018-01-01	<span>Upload</span>		<span>Edit</span> <span>Delete</span>	

Upload the file by clicking on "Upload" button. Click on "Browse..." button.

The screenshot shows a web application interface. A modal dialog titled "Upload File" is open, featuring a "Browse..." button and an "Upload" button. The background form contains several input fields: "No. of Statutes", "No. of Order", "Enforcement Date", "Available ID", "Keywords", "Reference Act", and "Repeal". There are also buttons for "Add Reference" and "Add Act". A table at the bottom, titled "Acts", displays the following data:

Sl.	Short Title	Act Number	Year	Enact Date	Upload File	Show File	Action / Status	Send for Approval
1	Act 3 Rural	201803	2018	2018-01-01	Upload		Edt Delete	
2	Act 1 Rural	201801	2018	2018-01-01	Upload		Edt Delete	
3	Act 2 Rural	201802	2018	2018-01-01	Upload		Edt Delete	

Locate and select the file.

The screenshot shows the same web application interface as before, but with a file selection dialog open. The dialog displays the file "Act 3.pdf" selected. The background form and table are identical to the previous screenshot.

As file selected click on "Upload" Button.

The screenshot shows a modal dialog titled "Upload File" with a close button (X). Inside the dialog, there is a "Browse..." button followed by the text "Act 3.pdf". Below this, there is a blue "Upload" button. The background is a form with the following fields: "No. of Statutes", "No. of Order", "Enforcement Date", "Available ID", "Keywords", "Reference Act" (with "Add Reference" and "Add Act" buttons), "Notification No.", and "Repeal" (with a checkbox and a tooltip that says "(Check If want to repeal the act. This act will not show anywhere.)").

As file select then "PDF" related icon will be shown in "Show File" column, by clicking on this icon user can see the file. If by mistake wrong file is uploaded the do the same process again. No one more button "Final Submit" is visible. Click on this for final confirmation that complete act has been added. If any modification is done by click on "Edit" or "Upload" then again click on "Final Submit" button.

This screenshot shows the same form as above, but with the "Final Submit" button highlighted in green in the table below. The tooltip for the "Repeal" checkbox is also visible.

Sl.	Short Title	Act Number	Year	Enact Date	Upload File	Show File	Action / Status	Send for Approval
1	Act 3 Rural	201803	2018	2018-01-01	Upload		Edit Delete <b>Final Submit</b>	
2	Act 1 Rural	201801	2018	2018-01-01	Upload		Edit Delete	
3	Act 2 Rural	201802	2018	2018-01-01	Upload		Edit Delete	

Sl.	Short Title	Act Number	Year	Enact Date	Upload File	Show File	Action / Status	Send for Approval
1	Act 3 Rural	201803	2018	2018-01-01	Upload		Edit Delete	
2	Act 1 Rural	201801	2018	2018-01-01	Upload		Edit Delete	
3	Act 2 Rural	201802	2018	2018-01-01	Upload		Edit Delete	

If user want to modify the Act then click on “Edit” button. Do the modification in the required field and click on “Update Act Info”. If by mistake “Edit” button is clicked then click on “Cancel Update” button.

**Acts state**

**Add No. of Acts to be Uploaded**

Total Acts :: 3 Update No. of Acts (This is the maximum number of Acts count.)

Uploaded :: 3

Select Ministry: Ministry of Rural Development

Select Department: Department of Rural Development

Act Name \*: Act 3 Rural

Long Title:

Act Number \*: 201803      Year \*: 2018

No. of Rules: 0      No. of Notifications: 0

No. of Regulations: 0      No. of Circulars: 0

Go back one page  
Pull down to show history

No. of Statutes: 0      No. of Ordinances: 0

No. of Order:

Enact Date \*: 2018-01-01

Enforcement Date:

So Reason:

Available ID:

Notification No.:

Keywords: 2018-01-01

Repeal:  (Check if want to repeal the act. This act will not show anywhere.)

Reference Act: NO REFERENCE

[Add Reference](#)

[Update Act Info](#) [Cancel Update](#)

Sl.	Short Title	Act Number	Year	Enact Date	Upload File	Show File	Action / Status	Send for Approval
1	Act 3 Rural	201803	2018	2018-01-01	<a href="#">Upload</a>			
2	Act 1 Rural	201801	2018	2018-01-01	<a href="#">Upload</a>			
3	Act 2 Rural	201802	2018	2018-01-01	<a href="#">Upload</a>			

If data is updated then must click on “Final Submit” for final submission.

No. of Statutes	<input type="text"/>	No. of Ordinances	<input type="text"/>
No. of Order	<input type="text"/>	Enact Date *	<input type="text" value="YYYY-MM-DD"/>
Enforcement Date	<input type="text"/>	So Reason	<input type="text"/>
Available ID	<input type="text"/>	Notification No.	<input type="text"/>
Keywords	<input type="text"/>	Repeal	<input type="checkbox"/> (Check if want to repeal the act. This act will not show anywhere.)
Reference Act	<input type="text"/>		
	<a href="#">Add Reference</a>		
	<a href="#">Add Act</a>		

Sl.	Short Title	Act Number	Year	Enact Date	Upload File	Show File	Action / Status	Send for Approval
1	Act 3	201803	2018	2018-01-01	<a href="#">Upload</a>		<a href="#">Edit</a> <a href="#">Delete</a> <a href="#">Final Submit</a>	
2	Act 1 Rural	201801	2018	2018-01-01	<a href="#">Upload</a>		<a href="#">Edit</a> <a href="#">Delete</a>	
3	Act 2 Rural	201802	2018	2018-01-01	<a href="#">Upload</a>		<a href="#">Edit</a> <a href="#">Delete</a>	

Sl.	Short Title	Act Number	Year	Enact Date	Upload File	Show File	Action / Status	Send for Approval
1	Act 3	201803	2018	2018-01-01	<a href="#">Upload</a>		<a href="#">Edit</a> <a href="#">Delete</a>	
2	Dummy Act 1 Public Administration	201801	2018	2018-01-01	<a href="#">Upload</a>		<a href="#">Edit</a> <a href="#">Delete</a>	
3	Dummy Act 1	2018	2018	2018-04-28	<a href="#">Upload</a>		<a href="#">Edit</a> <a href="#">Delete</a>	
4	Dummy Education Act 2	201801	2018	2018-01-01	<a href="#">Upload</a>		<a href="#">Edit</a> <a href="#">Delete</a>	
5	Act 1 Rural	201801	2018	2018-01-01	<a href="#">Upload</a>		<a href="#">Edit</a> <a href="#">Delete</a>	
6	Act 2 Rural	201802	2018	2018-01-01	<a href="#">Upload</a>		<a href="#">Edit</a> <a href="#">Delete</a>	
7	Dummy Act 2 Public Administration	201801	2018	2018-01-01	<a href="#">Upload</a>		<a href="#">Edit</a> <a href="#">Delete</a>	

Sl.	Short Title	Act Number	Year	Enact Date	Upload File	Show File	Action / Status	Send for Approval
1	Act 3	201803	2018	2018-01-01	<a href="#">Upload</a>		<a href="#">Edit</a> <a href="#">Delete</a>	
2	Act 1 Rural	201801	2018	2018-01-01	<a href="#">Upload</a>		<a href="#">Edit</a> <a href="#">Delete</a>	
3	Act 2 Rural	201802	2018	2018-01-01	<a href="#">Upload</a>		<a href="#">Edit</a> <a href="#">Delete</a>	

If user want to add Rule for the related act then click on “Add/Edit Rules” from “User Operations” menu. Here being “State Nodal Officer” either directly you can select the act from the “Select Act” option or first select the “Ministry” (if available) then “Department” then select the “Act” from the list, and then fill the required data related to rules. “Total Rules” is again mandatory as same as “Act”. As many rules that act have accordingly enter the “Total Rules”. Later if it increase then user can increase it as well.

To ADD/UPLOAD/EDIT/DELETE/FINAL SUBMIT we have to perform the same steps as we did above.



**Rule**

**Add No. of Rules to be Uploaded**

Total Rules : 0 [Update No. of Rules](#)

(Enter maximum number of rules that the act "Act 3" have and then click the update button.)

Uploaded : 0

Select Ministry: SELECT MINISTRY FROM LIST

Select Department: [Empty]

Select Act: 

- Act 3
- Dummy Act 1 Public Administration
- Dummy Act 1
- Dummy Education Act 2
- Act 1 Rural
- Act 2 Rural
- Dummy Act 2 Public Administration

Title: [Empty]

Date: [Empty]

Description: [Empty]

[Add Rule](#)



**Rule**

**Add No. of Rules to be Uploaded**

Total Rules : 0 [Update No. of Rules](#)

(Enter maximum number of rules that the act "Act 3" have and then click the update button.)

Uploaded : 0

Select Ministry: Ministry of Rural Development

Select Department: Department of Rural Development

Select Act: 

- SELECT ACT FROM LIST--
- Act 3
- Act 1 Rural
- Act 2 Rural

Title: [Empty]

Date: YYYY / MM / DD (format: YYYY/MM/DD)

Description: [Empty]

[Add Rule](#)

**Add No. of Rules to be Uploaded**

Total Rules : 2 [Update No. of Rules](#)

(Enter maximum number of rules that the act "Act 1 Rural" have and then click the update button.)

Uploaded : 2

Select Ministry:

Select Department:

Select Act:

Title:

Date:  /  /  (format: YYYY/MM/DD)

Description:

[Add Rule](#)

Sl.No.	Title	Upload File	Show File	Action / Status	Send for Approval
1	Rule 1 Act 1 Rural	<a href="#">Upload</a>		<a href="#">Edit</a> <a href="#">Delete</a>	
2	Rule 2 Act 1 Rural	<a href="#">Upload</a>		<a href="#">Edit</a> <a href="#">Delete</a>	

**Rule**

**Add No. of Rules to be Uploaded**

Total Rules : 0 [Update No. of Rules](#)

(Enter maximum number of rules that the act "Act 3" have and then click the update button.)

Uploaded : 0

Select Ministry:

Select Department:

Select Act:

Title:

Date:  /  /  (format: YYYY/MM/DD)

Description:

[Add Rule](#)

Sl.No.	Title	Upload File	Show File	Action / Status	Send for Approval
--------	-------	-------------	-----------	-----------------	-------------------

**Rule**

**Add No. of Rules to be Uploaded**

Total Rules : 0 [Update No. of Rules](#)

(Enter maximum number of rules that the act "Act 3" have and then click the update button.)

Uploaded : 0

Select Ministry: SELECT MINISTRY FROM LIST

Select Department:

Select Act: Act 3

Title: Rule 1 Act 3

Date: 2018 / MM / DD (format: YYYY/MM/DD)

Description:

[Add Rule](#)

Rules					
Sl.No.	Title	Upload File	Show File	Action / Status	Send for Approval

**Rule**

**Add No. of Rules to be Uploaded**

Total Rules : 0 [Update No. of Rules](#)

(Enter maximum number of rules that the act "Act 3" have and then click the update button.)

Uploaded : 0

Select Ministry: SELECT MINISTRY FROM LIST

Select Department:

Select Act: Act 3

Title: Rule 1 Act 3

Date: 2018 / MM / DD (format: YYYY/MM/DD)

Description:

[Add Rule](#)

Please update the total number of rules that the act "Act 3" have.

[OK](#)

**Rules**

Sl.No.	Title	Upload File	Show File	Action / Status	Send for Approval
--------	-------	-------------	-----------	-----------------	-------------------

**Rule**

**Add No. of Rules to be Uploaded**

Total Rules :  [Update No. of Rules](#)

(Enter maximum number of rules that the act "Act.3" have and then click the update button.)

Uploaded : 0

Select Ministry

Select Department

Select Act

Title

Date  /  /  (format: YYYY/MM/DD)

Description

[Add Rule](#)

Rules					
Sl.No.	Title	Upload File	Show File	Action / Status	Send for Approval

**Rule**

**Add No. of Rules to be Uploaded**

Total Rules :  [Update No. of Rules](#)

(Enter maximum number of rules that the act "Act.3" have and then click the update button.)

Uploaded : 1

Select Ministry

Select Department

Select Act

Title

Date  /  /  (format: YYYY/MM/DD)

Description

[Add Rule](#)

Rules					
Sl.No.	Title	Upload File	Show File	Action / Status	Send for Approval
1	Rule 1 Act 3	<a href="#">Upload</a>		<a href="#">Edit</a> <a href="#">Delete</a>	

For the Notification/Regulation/Circular/Statute/Ordinance/Order the operations are same then screen for all are given below.

**Notification**

**Add No. of Notifications to be Uploaded**

Total Notifications :: 0 [Update No. of Notifications](#)

(Enter maximum number of notifications that the act "Act 3" have and then click the update button.)

Uploaded :: 0

Select Ministry:

Select Department:

Select Act:

Description:

Date:  /  /  (format: YYYY/MM/DD)

Reference:

[Add Notification](#)

Sl.No.	Description	Upload File	Show File	Action / Status	Send for Approval
--------	-------------	-------------	-----------	-----------------	-------------------

**Regulation**

**Add No. of Regulations to be Uploaded**

Total Regulations :: 0 [Update No. of Regulations](#)

(Enter maximum number of regulations that the act "Act 3" have and then click the update button.)

Uploaded :: 0

Select Ministry:

Select Department:

Select Act:

Description:

Date:  /  /  (format: YYYY/MM/DD)

Reference:

[Add Regulation](#)

Sl.No.	Description	Upload File	Show File	Action / Status	Send for Approval
--------	-------------	-------------	-----------	-----------------	-------------------

**Circular**

**Add No. of Circulars to be Uploaded**

Total Circulars :: 0 [Update No. of Circulars](#)

(Enter maximum number of circulars that the act "Act 3" have and then click the update button.)

Uploaded :: 0

Select Ministry:

Select Department:

Select Act:

Description:

Date:  /  /  (format: YYYY/MM/DD)

Reference:

[Add Circular](#)

Sl.No.	Description	Upload File	Show File	Action / Status	Send for Approval
--------	-------------	-------------	-----------	-----------------	-------------------

**Statute**

**Add No. of Statutes to be Uploaded**

Total Statutes : 0 [Update No. of Statutes](#)

(Enter maximum number of statutes that the act "Act 3" have and then click the update button.)

Uploaded : 0

Select Ministry:

Select Department:

Select Act:

Title:

Date:  /  /  (format: YYYY/MM/DD)

Description:

[Add Statute](#)

Sl.No.	Title	Upload File	Show File	Action / Status	Send for Approval
--------	-------	-------------	-----------	-----------------	-------------------

**Ordinance**

**Add No. of Ordinances to be Uploaded**

Total Ordinances : 0 [Update No. of Ordinances](#)

(Enter maximum number of ordinances that the act "Act 3" have and then click the update button.)

Uploaded : 0

Select Ministry:

Select Department:

Select Act:

Title:

Date:  /  /  (format: YYYY/MM/DD)

Description:

[Add Ordinance](#)

Ordinances					
Sl.No.	Title	Upload File	Show File	Action / Status	Send for Approval

**Order**

**Add No. of Orders to be Uploaded**

Total Orders : 0 [Update No. of Orders](#)

(Enter maximum number of orders that the act "Act 3" have and then click the update button.)

Uploaded : 0

Select Ministry:

Select Department:

Select Act:

Description:

Date:  /  /  (format: YYYY/MM/DD)

Reference:

[Add Order](#)

Orders					
Sl.No.	Description	Upload File	Show File	Action / Status	Send for Approval

If login user is “STATE USER” then the screen given below will be render on the screen and there will be only one menu “User Operations” for this user. User can perform the operations as mentioned above.

Welcome! Rural Admin  
Login As: (STATE USER)

Ministry of Rural Development (UP)  
Department of Rural Development

Help Profile Logout

Home User Operations -

Act(s) List : {U: Uploaded, T: Total}

Sl. No.	Act Number	Short Title	Year	Rules		Regulations		Notifications		Ordinances		Statutes		Circulars		Orders		Action	
				T	U	T	U	T	U	T	U	T	U	T	U	T	U		
1	201803	Act 3	2018	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	<a href="#">View Act Details</a>
2	201801	Act 1 Rural	2018	2	2	1	1	1	1	1	1	1	1	1	1	1	1	1	<a href="#">View Act Details</a>
3	201802	Act 2 Rural	2018	2	2	1	1	1	1	0	0	0	0	1	1	1	1	1	<a href="#">View Act Details</a>

Welcome! Rural Admin  
Login As: (STATE USER)

Ministry of Rural Development (UP)  
Department of Rural Development

Help Profile Logout

Home User Operations -

Act Details

Act Id	AC_UP_222_133_00003_00003_1522647538064
Act Number	201803
Short Title	Act 3
Long Title	
Year	2018
View (Act File)	
Ministry	Ministry of Rural Development
Department	Department of Rural Development
Enact Date	2018-01-01
Soreason	
Enforcement Date	
Notification No.	

View In Details

- Rules
- Notifications
- Regulations
- Circulars
- Statutes
- Ordinances
- Orders

Rules Details

Rule Id	Title	Year	View (Rules File)
RU_UP_222_133_00001_1522649162905	Rule 1 Act 3	2018-01-01	NO FILE ATTACHED

If there is not any record related to head then the following message will be shown. If you click on "Back" button then it will show the last screen, if click on "GOTO Home" then it will show the main dashboard screen.

Mon Apr 02 2018 11:43:32 GMT+0530 (IST)



# INDIA CODE

Act MetaData Caching System



**Message**

Sorry! No Notification Available [Back](#) [GOTO Home](#)

Site designed and developed by National Informatics Centre,  
A-Block, C.G.O. Complex, Lodhi Road, New Delhi - 110 003, INDIA.

Act Details

Act Id	AC_UP_222_133_00003_00003_1522647538064
Act Number	201803
Short Title	Act 3
Long Title	
Year	2018
View (Act File)	
Ministry	Ministry of Rural Development
Department	Department of Rural Development
Enact Date	2018-01-01
Soreason	
Enforcement Date	
Notification No.	

View In Details

- Rules
- Notifications
- Regulations
- Circulars
- Statutes
- Ordinances
- Orders

To logout click on “Logout”, you’ll be on the “LOGIN” screen again.



LOGIN

User Name :

Password :

Enter Image Code

[New User](#) | [Forgot Password](#) | [Help](#) | [Help \(for State\)](#)